



Driving Assessment Guide – Re-assessment for change of driving controls

1. Book an appointment with your usual GP

- Your treating doctor must confirm you are medically stable and fit to undergo the driving assessment
- Your GP must complete the below form as required by the Department of Transport and Main Roads
 - ✓ [QLD Dept of Transport Form F3712 – Medical Certificate for Motor Vehicle Driver](#)
- Refer to the separate document titled ‘Information for your GP’ for assistance in filling out the form located <https://www.spinal.com.au/takeaways/>

2) Contact the Spinal Life Customer Engagement Team

- Please send the Customer Engagement Team a copy of the completed forms listed above, signed by your doctor (INCLUDING VISUAL ASSESSMENT IF APPLICABLE) plus, a copy of your licence
- You can email these documents to enquiries@spinal.com.au or call 1300 774 625, if you require assistance
- Upon receipt of the above documents our Customer Engagement Team will forward you a quote for service. Please return the signed quote for service where then a team member will contact you to book an appointment with one of our driver-trained Occupational Therapists (OT) for an initial consultation (also called a pre-drive consultation) to commence the driving assessment process. *Please note we have specific driver-trained OTs who will be your consistent therapist throughout this process*

3) The Driving Assessment (Two Steps)

- **Step 1: Pre-drive assessment.** Your OT assesses your preserved function and the impact of your condition in relation to the driving task. This includes a thorough physical assessment and cognitive screening. The outcome of the assessment will assist the OT to identify the most appropriate driving modifications for the on-road component of the driving assessment
 - Spinal Life will engage with an external driving instructor on your behalf. You will receive an additional quote for the cost of the use of modified vehicle and to cover driver instructor’s professional fee. Upon acceptance of this quote your OT will arrange with the driving instructor a time convenient to you for the on-road assessment
- **Step 2: On-road assessment.** This is conducted in a dual control car fitted with the recommended driving modifications. During this assessment, your OT and the driving instructor will be present
 - Your OT will assess your level of skill development and ability to operate driving modifications in a dynamic environment. The OT will short list the most appropriate



4) Interim Report

- The OT will complete an interim report for your GP with the outcomes of the pre-drive (step 1) and the on-road (step 2) assessments with recommendations in terms of the number of lessons required with a driving instructor to master the driving modifications prescribed
- You will need to make an appointment with your GP to discuss the recommendations of the report and have them update form F3712 if necessary to endorse lessons
- If you have funding support, your OT will advise the number of lessons required and submit a funding request to relevant funding body

5) Final Assessment

- Upon completion of the recommended block of lessons and feedback from Driving Instructor confirming you have mastered the driving modifications you can proceed with booking a Department of Transport and Main Roads practical driving test
- Their driving assessor needs to complete final driving test with you as they represent the licensing authority and are the only stakeholder that can confirm your on-road performance with driving modifications meets their required standards

6) Final Report

- Your OT will complete a final report for your GP with the outcome of the Department of Transport and Main Roads assessment and recommendations (re: licensing recommendations). Spinal Life will send this to your GP directly
- Your GP will discuss the report with you and advise if they endorse the recommendations in our OT report