### TRAINING OUTLINE

**CHC40312 Certificate IV in Disability**

#### Course Summary:

1. Defines the knowledge and skills required by support workers and case workers who work autonomously under broad guidance and in some cases may be required to supervise and/or coordinate a limited number of lower classified workers.

2. Refers to specific knowledge of disability issues and appropriate current practice applied in residential and community based settings.

#### Course Objectives:

- Providing staff with the skills and knowledge required to provide:
  - All aspects of client support
  - Knowledge of current best practice, how, when and why it is applied
  - Theoretical frameworks
  - Case management in Disability

#### Training Units:

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHCCS400C</td>
<td>Work within a relevant legal and ethical framework</td>
</tr>
<tr>
<td>CHCCS411C</td>
<td>Work effectively in the community sector</td>
</tr>
<tr>
<td>CHCDIS301C</td>
<td>Work effectively with people with a disability</td>
</tr>
<tr>
<td>CHCDIS302A</td>
<td>Maintain an environment to empower people with disabilities</td>
</tr>
<tr>
<td>CHCDIS405A</td>
<td>Facilitate skills development and maintenance</td>
</tr>
<tr>
<td>CHCDIS410A</td>
<td>Facilitate community participation and inclusion</td>
</tr>
<tr>
<td>CHCDIS411A</td>
<td>Communicate using augmentative and alternative communication strategies</td>
</tr>
<tr>
<td>CHCICS402B</td>
<td>Facilitate individualised plans</td>
</tr>
<tr>
<td>CHCICS404B</td>
<td>Plan and provide advanced behaviour support</td>
</tr>
<tr>
<td>CHCHWS312A</td>
<td>Follow WHS safety procedures for direct care work</td>
</tr>
<tr>
<td>CHCAD402D</td>
<td>Support the interests, rights and needs of clients within duty of care</td>
</tr>
<tr>
<td>CHCMET404B</td>
<td>Facilitate links with other services</td>
</tr>
<tr>
<td>CHCCM402D</td>
<td>Establish and monitor a case plan</td>
</tr>
<tr>
<td>CHCOR428A</td>
<td>Reflect and improve on professional practice</td>
</tr>
<tr>
<td>CHCCOM403A</td>
<td>Use targeted communication skills to build relationships</td>
</tr>
</tbody>
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#### Pre-requisites:

- Current employee of Spinal Injury Association and has attended a recent PSW Induction or Skills Day
- Minimum of 6 months Community Service Work experience

#### Coordinator:

**Erica Valadares**

**Phone:** 07 3391 2044

#### Registered Training Organisation:

CSIT - Community Services Institute of Training

#### Course Period:

January 2013 – October 2013

#### Supervision / Support Required:

- Pre reading material
- Face to face sessions, email and phone support

#### Delivery Style:

Blended learning approach: face to face, group discussion, written assessments
| Training hours: | 6 full day sessions – 10:00am-4:00pm  
Assessments – Majority will be completed during sessions, however participants may need to use their own time as required  
Home Reading |
| Venue: | Brisbane  
Spinal Injuries Association  
109 Logan Road  
WOOLLOONGABBA QLD 4102  
Remote/Regional QLD  
To be advised |
| Session Topics: | 1. Introduction & Community Service Work Skills  
2. Disability Theory  
3. Disability Skills Development  
4. Communication and Behaviour support  
5. Staff and Self-management  
6. Disability Case Management |